

DOWNTOWN
VENTURA
PARTNERS



Minutes of DVP Board of Directors Meeting
December 31, 2009
Watermark Restaurant

DVP Directors present: Chair Dave Armstrong, Vice Chair David Comden, Secretary Jerry Breiner, Treasurer Greg Smith and directors Mike Merewether, Christy Weir, Jeff Smith, Ed Warren, and Mark Hartley (excused absent were Jeff Becker and Cheryl Heitmann)

Other attendees: Tony Strauss.

Quorums were met and the meeting was called to order at 9:08 a.m. by Chair Armstrong.

Approval of previous board minutes – A motion was made to approve the previous DVP board minutes. Seconded and approved with 8 in favor, no opposing, no abstentions, 3 absent. Dave also noted that the agenda, as has been for the past few months, is posted on our office door at 374 Poli Street. Discussion followed as to whether that is sufficient enough – consensus was to also post to the website. Cheryl will work on this issue to report back to us if the Brown Act requires it.

DVP Action Item: Authorize a Loan to Fund Operations | G Smith and D Armstrong – Greg noted that we currently have only \$1500 left in the till and it is nebulous as to when exactly the first tranche will come from the County. Discussion centered on whether or not we should work with Montecito Bank and Trust to secure either a short term loan or line of credit. We would need a resolution from the board for a bridge loan or promissory note. A motion was made and seconded to authorize Dave Armstrong and Greg Smith to apply for a \$30,000 bridge loan or line of credit. Motion passed with 9 in favor, no opposing, no abstentions, 2 absent.

DVP Action Item: Retain Strauss Law Group | G Smith and D Armstrong - Purpose of hiring the group would be to engage in discussions to handle medical leave for employees properly. Motion was made to approve the hiring, seconded and passed with 9 in favor, no opposing, no abstentions and 2 absent.

Operating during Executive Director's Leave | D Armstrong – Dave began the discussion by bringing up a long list of actions, tasks and other related topics that need to be covered during Rob's absence. He would like to send out a note via Constant Contact to the entire email database, telling them about Robs medical leave. We discussed the need for a more public posting of changes, notes and minutes.

Public Comments – Christy Weir reported that Jim Luttjohann suggested that DVP consider a training session by the VCCF. He attended one and was very impressed by the way they worked with the boards to help them thru the maze of Brown Act items, etc.

CLOSE OF OPEN SESSION

OPEN OF CLOSED DVP BOARD MEETING | Personnel Issue

CLOSE CLOSED SESSION

REOPEN OPEN SESSION – Dave reported out that the board voted 9 in favor with no objections nor abstentions and with two absent to grant Rob immediate medical leave until the end of January 13, 2010.

Meeting adjourned at 10:58 a.m. | Respectfully submitted, Jerry Breiner – secretary, 2009-2010